

## Meeting Minutes

January 5, 2016

6:00 pm

**1. Call to Order** Natalia Domo vessova called the meeting to order at 6:08pm.

**2. Minutes: Review and Approval of minutes from December 1, 2015 meeting**

**3. Officers' Reports:**

- a. President's Report – Upcoming events: February 12<sup>th</sup> is game night and March 20<sup>th</sup> at 3pm is the Wolves game. Manna card program is going well. 3 rounds already profited over \$500. It will be continued on a monthly basis and see if it is still being utilized. Can the office staff support pick up if it is sorted? - Mrs. Prentiss will check with office staff. It was decided to increase advertisement of Manna program through newsletter blurbs featuring specific local retailer/services cards and updating parents on the profit generated for the school.
- b. Treasurer's Report – Beginning balance is \$26,052. \$44 was made on used spirit wear sold at the Winter fest. Several expenses and income from winter fest, movie night, etc were noted. Ending balance of \$24,051.55. Box tops check came in at \$1800 and this is no longer used for SAB. It is now used to fund Accelerated Reader (AR) through PTO. If we have a future deficit in what we collect from box tops, we would need to discuss how to fund AR. Much of this money is from last year. Box tops are paid out twice per year. Document cameras are already approved in the budget and thus can be ordered now. Effortless fundraising is budgeted to bring in \$5000 but we have only collected a couple hundred so far. Checks take some time to come in so we do have some money outstanding.
- c. Principals' Report – Thank you for the Watchdogs banner was donated to the school by a JB family. Upcoming events: 1/14 Winter concert, 1/15 Breakfast with books, 2/6 Watch Dogs donuts with dads. New arrival protocols seem to be going well. Several parents reported that there are disappointed kids that want to play on the playground in the morning. MAP testing completed before break. Data packet is being digested and meetings for planning will be starting soon. PARCC test results from last year have been received and the district will be sending out PARCC results in paper form at the end of this week as well as an email for the MAP test results. The PARCC testing will be changing for this year and should be more streamlined.

**4. New Business:**

- a. PTO Volunteers Recruitment for 2016/17 school year:

- Create/update PTO marketing materials for Kindergarten Registration
  - Walk a thon, spirit wear, student directory, winter fest, movie night are all groups that will be needed leads for next year.
  - A shared list of vacancies and possible interested parties was started by Julie Phillips so we do not ask the same folks. Document was shared via Google drive.
  - Mrs. Prentiss does a new family tour and this might be an opportunity to introduce them to volunteer opportunities.
  - Need a document of brief description for volunteer opportunities. Also need some information from current committees, like description of event and an outline of what needs to be done.
- b. 2/6 - Watch Dogs donuts with dads. This is just a booster event to get dads and kids to come in and hopefully encourage sign ups remaining for the year. Doing the multiple dads on fewer days seems to be going well.

**5. Old Business:**

- a. Family Game Night: progress update – Looking for books for donation to do Bingo for books (used, in good condition). Will be having a bake sale and have volunteers for that. Need to get information to Kathleen Kilburg for putting into the newsletter.
- b. JB Rewards/MANNA Gift Cards: progress update (in president's report)
- c. Flower sale – getting ready to kick off
- d. Wolves game night - getting ready to distribute information/sell tickets

**9. Adjournment** Meeting was called to adjournment at 7:20pm.

PTO Meeting Attendance

Meeting Date: 1/5/16

Keatley DeBour	
Erica Verchow	
Ellen K. Kohlmeier	
Andrew Graham	
Aaron Kilburg	
Kathleen Kilburg	
Katie Yurkewicz	
Linda Widmer	
Julie Phillips	
Natalia Domovskova	
M. Prentiss	
Jennifer Rio	