

**JB Nelson PTO Meeting**  
**March 7, 2017**  
**6:00 p.m., LRC**

**MINUTES**

1. Call to Order

Meeting was called to order at 6:08 p.m.

2. Minutes

Minutes from February 7, 2017 approved

3. Officers' Reports

a) President's report (Natalia Domovessova)

- a. Good turnout for Game Night. Many thanks to Erica Vershaw for putting together a great event.
- b. Kindergarten preview happened last week, welcomed 40 new parents. The new parents are now in the school system and we have a way to reach them directly by email. They don't yet receive PTO emails or the JBN newsletter.
- c. Signed agreement for next year with the A to Z parent directory. Jake will handle the data entry again next year.

b) Principal's Report (Mrs. Prentiss)

- a. Kindergarten preview happened last week in the Commons. Majority of new kindergartners are younger siblings of students already in JBN. Projected to have 3 sections of kindergarten next year.
- b. Talent show was really well done, gets better every year. Reflected the diversity of the student body.
- c. We have another Eagle Scout engaged for the JBN courtyard shed project.

c) Treasurer's Report (Linda Widmer)

- a. Chuck E Cheese fundraiser did well, brought in \$261.83. Total income for February was \$1,970.87. Total expenses were \$1,643.31. Current balance is \$33,775.15.

4. Regular Business

a) LRC Remodeling (carpeting) (Rob Schmidt, Facilities Manager for BPS101)

- a. Chose carpet squares for ease of maintenance, chose a color.
- b. In process of choosing paint colors for walls. Avoiding current fad of neon colors in libraries in favor of more classic colors.
- c. District will remove furniture, take up old carpet, provide paint and painting. Request to PTO to provide funds to purchase the carpet.
- d. Future phases will bring in furniture, hopefully do something about the LRC desk, change out ceiling tiles.

- e. Adjacent computer lab will also be painted. Starting to explore a “maker space” and associated concepts to foster creativity, potentially for the computer lab in the future.
  - f. Mrs. Prentiss planning to explore Go Fund Me opportunities and other ways of getting grants and other funds for furniture, but they expect to come back to PTO next school year for additional support.
  - g. Mrs. Bach will be working with students to create new signage for the space. New signs will have more consistent style and color.
  - h. Four bids were requested from vendors. Highest bid was \$23,000. Lowest bid was Interiors for Business (local Batavia business) at \$13,042.62. District has worked with them before, know they will be reliable and good quality. 50% is needed for down payment, the remainder is due upon completion, which is expected to be in July.
  - i. PTO members present approved payment of \$13,042.62 to be split 50/50 over 2 fiscal years.
- b) Courtyard Improvements: new PTO shed and pergola
- a. New Eagle Scout recruited to work on the project.
  - b. Location selected in the courtyard, set between two trees so it doesn't stick out.
  - c. Will initially look like a standard shed, but Mrs. Phillips is already working with Mrs. Bach to turn it into a cottage.
  - d. Plan is for construction to start on Tuesday of spring break, project should be completed during spring break.
  - e. Total from Home Depot, without discounts, is \$1392.72. Working with Home Depot manager to pursue a discount, may be around 10%. (Local managers cannot grant discounts, they have to work through the corporate office.) They looked at several other vendors and prices were higher.
  - f. PTO voted to approve the payment for the shed not to exceed \$1400. \$500 from Terracycle and \$400 from Courtyard clean-up funds will be used to help pay the costs. Mrs. Prentiss agreed that we will not do any new plantings this spring to free up the courtyard cleanup funds. Linda will work with Heather Tarmichael to arrange purchase of 2 \$500 gift cards for Home Depot through the JBN Rewards program, which will send \$50 back to the school.
  - g. Google incubator students may also come to PTO with a request to help fund a pergola for the courtyard. SAB will meet this Friday to decide whether they will help support the ~\$1,000 cost. PTO approved the rebudgeting of up to the \$800 allocated to Mrs. Bach for this school year for the pergola purchase. Due to unexpected support from another source, Mrs. Bach does not need the \$800 this school year. Linda will work with Heather Tarmichael to arrange purchase of 2 \$500 gift cards for Amazon through the JBN Rewards program, which will send 4% back to the school.
- c) Reading Programs Promotions Options (Chipotle Flyer)

- a. Do we want to add Chipotle to the suite of options for prizes kids can get for reading? We have Cougars, Six Flags and Chicago Steel already. Parents present were mildly enthusiastic
- d) PTO Facebook usage statistic review
  - a. Katie reviewed the high-level stats for the JBN PTO Facebook page, and showed people how to invite their friends to events via Facebook.
- e) DNO Update
  - a. Delayed to a future meeting.
- f) Fun Fair update
  - a. Survey being carried out; closes this week. Rest of the discussion delayed to a future meeting.
- g) School Supplies ordering update
  - a. Will be ordered online and through a paper form this year.

#### 5. Announcements

- a) Vacant Positions
  - a. Teacher's Appreciation Chair – Will be filled by PTO high school interns + Mrs. Phillips. Heather Wnek will help if needed.
  - b. Instrument Sale – We're not going to do one this year.
- b) Upcoming events:
  - a. March 22 – Flower sale: orders due
  - b. March 15 – Panera
  - c. March 17 – Chess Club begins
  - d. April 8 – Egg Hunt
  - e. April 19 – Portillo's

#### 6. Questions/Comments/Ideas

- a) AGS may be looking for another school to take over their spring clothing sale. We would like to explore this for next year.
- b) Memorial for Mrs. Rego will be unveiled at the spring social in the first week of May. Yearbook will also include a photo memorial.
- c) Terracycle was featured in Batavia Magazine this month, a community member called Heather Wnek to offer 9 Brita filters.

#### 7. Adjournment – Meeting was adjourned at 7:59 p.m.